

*Setting System Time, Date, and/or Hour Mode (continued)***SET SYSTEM TIME, DATE, AND/OR HOUR MODE VIA THE DET****NOTE**

- *chg, bksp, save, one, always, del, and ack* are interactive LCD button operations. Use the three buttons below the LCD display to activate the associated operation.
- You can press *Hold* at any time to return to the previous level or press the volume buttons to return to the main DB selection screen.

- 1) Enter Database Administration (see page 26) using the feature code *Feature # \** to display the password prompt.
- 2) Enter the DB Admin password (see page 27).
- 3) Press *show* to display the DB Item Select screen.

**Change the Year*****From the DB Item Select screen:***

- 4) Enter *08-14-01* to display the current year (e.g., "YEAR :06").
- 5) Press *chg*.
- 6) Enter 2 digits for the new year setting.
- 7) Press *save*.
- 8) Pressing *next* to go to the month setting (now go to step 5 under "Change the Month:" below).

**OR**

Press the *Volume* button (up or down) to return to the DB Item Selection screen.

**OR**

Exit programming (see "Exiting Database Administration" on page 27).

**Change the Month:*****From the DB Item Select screen (see steps 1 through 3 above):***

- 4) Enter *08-14-02* to display the current month.
- 5) Press the *chg* until the month you want is displayed.
- 6) Press *next* to go to the month setting (now go to step 5 "Change the Date:" below).

**OR**

Press the *Volume* button (up or down) to return to the DB Item Selection screen.

**OR**

Exit programming (see "Exiting Database Administration" on page 27).

*Setting System Time, Date, and/or Hour Mode (continued on next page)*

**Setting System Time, Date, and/or Hour Mode (continued)****Change the Date:**

**From the Select screen (see steps 1 through 3 above):**

- 4) Enter 08-14-03 to display the current date.
- 5) Press *chg*.
- 6) Enter 2 digits for the new date setting.

**HINT**

*You must always use a two-digit format: if you want to set the date for the 9th, you would need to enter it as 09.*

- 7) Press *save*.
- 8) Press *next* to go to the month setting (now go to step 5 “Change the Day of the Week:” below).

**OR**

Press the *Volume* button (up or down) to return to the DB Item Selection screen.

**OR**

Exit programming (see “Exiting Database Administration” on page 27).

**Change the Day of the Week:**

You can continue from step 8 above or:

**From the Select screen (see steps 1 through 3 on page 52):**

- 4) Enter 08-14-04 to display the day of the week.
- 5) Press *chg* until the day of the week you want is displayed.
- 6) Press *next* to go to the month setting (now go to step 5 “Change the Hour:” below).

**OR**

Press the *Volume* button (up or down) to return to the DB Item Selection screen.

**OR**

Exit programming (see “Exiting Database Administration” on page 27).

*Setting System Time, Date, and/or Hour Mode (continued on next page)*

**Setting System Time, Date, and/or Hour Mode (continued)****Change the Hour:**

You can continue from step 6 above or:

**From the Select screen (see steps 1 through 3 on page 52):**

- 4) Enter 08-14-05 to display the hour.
- 5) Press chg.
- 6) Enter 2 digits for the hour.

**HINT**

*Hours must be entered using the military format and must always be entered as 2 digits: 1pm must be entered as 13, 2pm would be entered as 14, etc.*

- 7) Press save to store the setting.
- 8) Press next to go to the month setting (now go to step 5 “Change the Minutes” below).

**OR**

Press the *Volume* button (up or down) to return to the DB Item Selection screen.

**OR**

Exit programming (see “Exiting Database Administration” on page 27).

**Change the Minutes**

You can continue from step 8 above or:

**From the Select screen (see steps 1 through 3 on page 52):**

- 9) Enter 08-14-06 to display the minutes.
- 10) Press chg.
- 11) Enter 2 digits for the minutes.

**HINT**

*You must always use a two-digit format: if you want to set the minutes at 5 after the hour, you would need to enter it as 05.*

- 12) Press to store the setting.

**When you are finished:**

- 13) Press the *Volume* button (up or down) to return to the DB Item Selection screen.

**OR**

Exit programming (see “Exiting Database Administration” on page 27).